



## **Impact Factory Application Information**

**Thank you for your interest in the Impact Factory Board! Please submit your completed application by mail, no later than August 31st, 2012. Applicants must be in Grades 5-8 during the 2012/13 School Year to participate.**

Please complete the application and return it to:

*Alexis Boian*  
*Young Philanthropists Foundation*  
*1407 Larimer Street, Suite 200*  
*Denver, CO 80202*

### **Overview of the Impact Factory (IF):**

*IF... you bring together the leaders of tomorrow;*  
*IF... you give them knowledge and tools;*  
*IF... you empower them to believe they can make a difference;*

THEN... together we can change the world.

YPF's Impact Factory program was created to provide young leaders (Grades 5-8) with the skills and knowledge they need to change the world through philanthropy. The program brings together 15 diverse students from across the metro area for a 9-month community engagement experience. Program participants meet monthly and focus in three areas:

#### *Leadership Education*

Business and community leaders are invited to speak to participants on a variety of topics, giving them exposure to many facets of effective leadership.

#### *Issues Education*

Participants select the top three issues on which they want to focus and community representatives are invited in to explore the issues with the students. This is followed by a group consensus on one key issue, which becomes the basis for the group's service project.

#### *Service*

Each program year ends with a capstone service project designed and executed by the participants themselves centered on their chosen issue. Individual students also create their own personal "MY IMPACT" action plan of how they will become more engaged community members focused on a specific issue in Colorado.

## Curriculum:

The curriculum is focused on leadership training, issue education, and service.

Topics include:

- Leadership 101: Qualities and Attributes of Proven Leaders
- Personal Goal Setting & The Keys to Success
- Business Etiquette: Hand Shakes, RSVP's, Being on Time, and Remembering Names
- Public Speaking & How to Present Yourself in the Highest Manner
- Board Service: Roles & Responsibilities of Board Members, Parliamentary Procedure & Voting
- Diversity and Inclusiveness: Why it's important, and how to make your group more inclusive
- Identifying Community Issues & Creating Meaningful Projects
- Planning and Budgeting for a Service Project
- Creating Personal and Group Action Plans
- And more!

## Class Calendar:

Saturday, September 8th:	First Session - 9am – 12pm Kick-Off Party to Follow
Saturday, October 13th:	Second Session - 9am – 12pm
Saturday, November 10th:	Third Session - 9am – 12pm
Saturday, December 8th:	Fourth Session – 9am – 12pm
Saturday, January 12th:	Fifth Session – 9am – 12pm
Saturday, February 9th:	Sixth Session – 9am - 12pm
Saturday, March 9th:	Seventh Session – 9am – 12pm
Saturday, April 13th:	Eighth Session – 9am – 12pm
Saturday, April TBD:	Global Youth Service Day – 9am – Noon Celebration – Noon – 2pm

## Absence Policy:

**Full participation in the scheduled classes above** is essential to the Impact Factory experience. If your schedule does not permit you to attend at least 7 of the above dates, we recommend you postpone applying to the Impact Factory until you are able to commit to the full program. Class members are expected to arrive on time, and stay for the duration of the sessions. **Any members who miss more than 3 sessions will be asked to leave the board, and the program fee will not be refunded.** Additionally, if you must miss a session date, you are expected to call or email a YPF staff member before the scheduled session (unless of course there is an unexpected emergency). **No call/no email/no shows will be not be accepted, and members may be asked to step down after 2 of these instances.**

## **Program Fees:**

The tuition for the 2012-2013 board is **\$100 per student** and is due by the first session of the Impact Factory. Limited scholarship assistance is available for candidates demonstrating need. Applicants wishing to receive a partial or full scholarship should fill out the separate "Scholarship Application Form". One's ability to pay the tuition fee in full, or partially, will NOT be considered when reviewing the Impact Factory Applications. Everyone will be evaluated fairly by our Committee and a need for scholarship will not be considered as a qualification for accepting members to our board.

## **Application Process:**

In order to be considered for the 2012-13 Impact Factory Board, a completed application must be mailed, and received by our offices by 5pm on Friday, August 31st, 2012. In fairness to other applicants, ***late applications will not be accepted.***

Applicants must be in Grades 5-8 during the 2012/13 school year to be considered. Applicants will be notified of their selection status by September 5th, 2012.

## **Completed Application Checklist:** (Deadline is Friday, August 31, 2012)

\_\_\_\_\_ A thorough review and understanding of the Member Expectations, Details and KSA's

\_\_\_\_\_ Written Application completed and signed by student and guardian

\_\_\_\_\_ Scholarship Application Form completed and signed by student and guardian (if needed).

\_\_\_\_\_ All materials mailed and received at the YPF offices by 5pm on Friday, August 31st, 2012.

\* We will send a confirmation email when we receive your completed materials.

## **Contact Information:**

Please complete the application and return it to:

*Alexis Boian*

*Young Philanthropists Foundation*

*1407 Larimer Street, Suite 200*

*Denver, CO 80202*

For more information on the Impact Factory Program please contact our Program Manager: Kelly Hayes at 720-221-9218 or [khayes@ypfoundation.org](mailto:khayes@ypfoundation.org).



## Impact Factory Board Member, 2012-2013

### MEMBER EXPECTATIONS, DETAILS and KSAs

The Young Philanthropists Foundation Impact Factory Board is a comprehensive training and leadership program for students in grades 5-8. Participants are expected to participate in all stages and aspects of the program. The program includes:

- ✓ Attending a majority of Impact Factory meetings and notifying YPF by email or phone if you are unable to attend a meeting. (No call, no email, no shows are not acceptable).
- ✓ Assisting YPF in service project planning and implementation while learning about different aspects of service and philanthropy.
- ✓ Building leadership skills through classes and/or presentations in communication, government, community issues and social change.
- ✓ Participating in volunteer projects around the community.
- ✓ Committing to continual self-improvement and leadership development.
- ✓ Committing to learning and practicing skills gained as a Impact Factory member to better prepare for your future. These could include communication, project planning, problem solving, inter-personal (working with other people), and leadership skills.
- ✓ Committing to providing input to YPF related to future programming.
- ✓ Committing to the values and beliefs of YPF, which strives to give kids the power to change our world through philanthropy and volunteerism.
- ✓ Committing to challenging your comfort zone and trying new things, opening your mind to new possibilities and ways of looking at the world around you.
- ✓ Committing to working hard and keeping a positive attitude even when things seem boring or uninteresting to you.

#### ***Knowledge, Skills & Abilities (KSAs)***

- Desire to become involved in your community and increase your leadership skills.
- Ability to utilize public or private transportation appropriately.
- Ability to be on time and maintain high levels of attendance.
- Ability to work and learn with a positive attitude and show respect for others.
- Ability to work and learn with people from diverse backgrounds.
- Ability to work well with others in a team atmosphere.
- Ability to appropriately represent Young Philanthropists Foundation and the Impact Factory Board in behavior, language and attitude.



## Impact Factory

### Important Dates

September, 2012 – April, 2013

Saturday, September 8th:	First Session - 9am – 12pm Kick-Off Party to Follow
Saturday, October 13th:	Second Session - 9am – 12pm
Saturday, November 10th:	Third Session - 9am – 12pm
Saturday, December 8th:	Fourth Session – 9am – 12pm
Saturday, January 12th:	Fifth Session – 9am – 12pm
Saturday, February 9th:	Sixth Session – 9am - 12pm
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**Impact Factory Application**  
**Term: September 2012-April 2013**

Please complete the application and return it to:

*Alexis Boian*

*Young Philanthropists Foundation*

*1407 Larimer Street, Suite 200*

*Denver, CO 80202*

**Applications must be received by August 31st, 2012 and must be signed by applicant and applicant's parent or guardian. Applicants must be in Grades 5-8 during the school year of participation (2012/13) to be considered.**

*Applicant Information (Please write clearly in black or blue ink):*

Name: \_\_\_\_\_

Is this your first year applying for the Impact Factory? \_\_\_\_\_ Yes \_\_\_\_\_ No

Did a current member of the Impact Factory nominate you? \_\_\_\_\_ Yes \_\_\_\_\_ No

Name of Impact Factory Member: \_\_\_\_\_

Your Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: CO Zip Code: \_\_\_\_\_

Phone: (\_\_\_\_\_) \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_

Gender: \_\_\_\_\_ Male \_\_\_\_\_ Female

Email Address (REQUIRED—can be your email, or your parent's email):

Emergency Contact: \_\_\_\_\_

Relationship (ex: mother): \_\_\_\_\_

What school do you attend? \_\_\_\_\_

Will you attend this same school for the 2012/13 school year? \_\_\_\_\_ Yes \_\_\_\_\_ No

If not, please list school for next year \_\_\_\_\_

Grade Level for 2012/13 School Year: \_\_\_\_\_

How did you hear about Young Philanthropists Foundation?

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Can you commit to meeting one day a month for 9 months? (please review the list of Important Dates) \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you understand that if you miss 3 meetings, that you will be asked to step down from the board? \_\_\_\_\_ Yes \_\_\_\_\_ No

Do you understand that if you need to miss a session, that you are expected to call or email a YPF staff member before the scheduled date (unless there is an unexpected emergency). No call, no email/ no shows are not accepted, and a member may be asked to step down after 2 of these instances.

\_\_\_\_\_ Yes \_\_\_\_\_ No

Will you be able to provide your own transportation to meetings? \_\_\_\_\_ Yes \_\_\_\_\_ No

Have you discussed participation on this board with your parents/guardians? \_\_\_\_\_ Yes \_\_\_\_\_ No

### Community Issues

*Briefly explain the three most important issues facing our community today (in your opinion) and how you think youth can address them.*

Community Issue 1:

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Community Issue 2:

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Community Issue 3:

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Skills, Activities, Interests

List any skills, abilities, or interests you have that are applicable to serving on the Impact Factory:

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If you do volunteer work, what kind of work do you do and with which organization(s)?

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What diverse experiences have you had that you feel would benefit the group?

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What are your long-term plans for being an active community member, and how will participation in the Impact Factory help achieve those plans?

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Signatures

**Students:**

I certify that I have read and agree to abide by the Impact Factory Member Expectations.

Applicant Signature \_\_\_\_\_

Date \_\_\_\_\_

**Parents:**

I certify that I have read and agree to the Impact Factory Member Expectations and hereby give

my permission for (Applicant Name) \_\_\_\_\_ to participate from September 2012-April 2013.

Parent/Guardian Signature \_\_\_\_\_

Date \_\_\_\_\_



### **Impact Factory Scholarship Application**

The tuition for the 2012-2013 Impact Factory board is **\$100 per student** and is due by the first session of the Impact Factory. Limited scholarship assistance is available for candidates demonstrating need. Applicants wishing to receive a partial or full scholarship should complete the full application below and submit the form with the application.

**Please Note:** One's ability to pay the tuition fee in full, or partially, will **NOT** be considered when reviewing the Impact Factory Applications. Everyone will be evaluated fairly by our Committee and a need for scholarship will not be considered as a qualification for accepting members to our board.

*Applicant Information (Please write clearly in black or blue ink):*

Name: \_\_\_\_\_

Your Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: CO Zip Code: \_\_\_\_\_

Phone: (\_\_\_\_) \_\_\_\_\_

Age: \_\_\_\_\_ Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_

Gender: \_\_\_\_\_ Male \_\_\_\_\_ Female

Email Address (REQUIRED—can be your email, or your parent's email):

What school do you attend? \_\_\_\_\_

Are you applying for a: \_\_\_\_\_ Full Scholarship of \$100 \_\_\_\_\_ Partial Scholarship of \$50

\_\_\_\_\_ Other Scholarship (Please write the amount: \_\_\_\_\_)

Applicant Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_ Date: \_\_\_\_\_